



Workshop

Participants

Workshop 2 is for the employees that will set up projects and possibly deal with invoicing.

Typically, this will include all project managers and one or more employees from the finance department.

Form

The workshop takes place in your company or online.

We use GoToMeeting™ for online workshops – the best software on the market for virtual meetings. The software makes it possible to monitor the consultant's computer screen.

Duration

About 4 hours.

Price

EUR 670 excl. travel costs.

Booking

Contact TimeLog on +45 70 200 645 to book and schedule the workshop.

Workshop 2

Project management, invoicing and reporting

Get to know TimeLog Project's many features well from the very beginning. Let one of TimeLog's experienced implementation consultants help you get a good start.

In Workshop 2 our consultants go through the entire process from project management and time tracking through invoicing and on to management reporting – all according to your specific needs.

We take our point of departure in concrete situations in your company to make the training as close to reality as possible and supplement with practical exercises.

With experience from more than 250 implementations in just as many different companies we are able to contribute valuable knowledge about best practice in areas such as project management, reporting, resource allocation and invoicing.

“ The good thing about how TimeLog Project is organised is the relatively low bureaucratic overhead. It is easy and simple to use. ”

– Morten Bolø, VP, 3Dfacto, Denmark

Workshop Content

TimeLog Project User Training

- Fundamental concepts and general use of TimeLog Project.
- Project management, tasks, resource allocation and project follow-up based on an actual project in your company.
- Registration of value in TimeLog Project: Time, travel and expenses.
- Invoicing process and registration of invoices.
- A look at essential reports.
- Practical exercises and “hands-on” experience with TimeLog Project.