

TimeLog Project

Choosing the right edition for your company

No matter what demands you have for time tracking, project management and invoicing; TimeLog has an edition that matches your company.

“ We chose TimeLog Project because we needed follow up on our time consumption. We needed the ability to be able to back track our processes and work properly. TimeLog Project allowed us to manage our business. ”

– Svein H. Syversen,
Docmap, Norway

All editions of TimeLog Project are built on the same solid platform and sublime user friendliness, so TimeLog Project can grow along with your needs for more advanced business management.

TimeLog Project is available in three editions: Team, Business and Enterprise. The size and business model of your company determines which edition is right for you.

TimeLog Project Business

TimeLog Project Business is the most widely used edition of TimeLog Project. It provides companies of all sizes with a wide range of tools for managing different types of projects and ensuring transparent and precise invoicing.

As in all editions of TimeLog Project, the core areas are time tracking, project management and invoicing. The Business edition allows you to manage project economy on a time and material basis as well as on fixed price basis – and the earned value estimation can be configured according to the business processes of the company.

Furthermore, the Business edition allows you to manage a number of projects and related business processes such as expense tracking and travel expenses, overtime, in lieu, holiday and absence, resource management, task management and much more.

The Business edition is highly configurable, allowing you to take advantage of the features that add value to your company while

disabling irrelevant features. In the Business edition, you can choose exactly which reports should be shown, which key figures to display, how to handle fixed price projects, what the approval workflows should be like and much more.

TimeLog Project Enterprise

TimeLog Project Enterprise is the most comprehensive solution. This edition is for large companies who want to track information and report across several departments. With TimeLog Project Enterprise, the individual department managers can draw real time reports about their own departments and keep track of the time spent contributing to projects in other departments.

In addition, top management can draw reports across departments and get a high level overview of the total resource spendings and invoicing.

Needless to say, TimeLog Project Enterprise also include all of the features in TimeLog Project Business.

TimeLog Project Team

The basic solution where all advanced features have been trimmed away, leaving you with an extremely accessible solution for time tracking, project management and invoicing.

TimeLog Project Team also supports simple reporting and expense tracking. A simple solution for companies in growth.

Further information

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Prices

	Team	Business	Enterprise
Base license, per user/month	€8,-	€19,-*	€25,-*
User limit	10	No limit	No limit
External users		✓	✓
Delivery	Hosted	Hosted	Hosted or installed on own server
Service Level Agreement (SLA)			20% of license sum (installed only)
SSL 128 bit encryption	✓	✓	✓
Payment	Credit card/monthly	Credit card or invoice/quarterly	Invoice/quarterly

* Calculated on basis of 50 licenses on a 1-year contract. Request individual quote from TimeLog for exact pricing.

Additional services

	Team	Business	Enterprise
Email and telephone support	\$	1 hour/quarter	✓
Personal support contact			✓
Personal account manager			✓
Sandbox*		\$	✓

* A sandbox is a replication of the production environment for experiments and testing new features.

Extensions

	Team	Business	Enterprise
TimeLog CRM	\$	\$	\$
TimeLog Help Desk	\$	\$	\$
TimeLog Salary		\$	\$
TimeLog Skills	\$	\$	\$
TimeLog EVM		\$	\$
TimeLog Departments		\$	✓
TimeLog Extranet	✓	✓	✓
TimeLog Tracker	✓	✓	✓
TimeLog Mobile		✓	✓

Core features

	Team	Business	Enterprise
Time tracking	✓	✓	✓
Project management	✓	✓	✓
Advanced project management		✓	✓
Project baselining		✓	✓
Invoicing	✓	✓	✓
Expense tracking	✓	✓	✓
Travel expenses		✓	✓
Standard reports	✓	✓	✓
Advanced reports		✓	✓
Standard approval workflow	✓	✓	✓
Advanced approval workflow		✓	✓
Overtime, in lieu days, time-off		✓	✓
Customer import		✓	✓
Dimensions		✓	✓
Settlement by time and material	✓	✓	✓
Settlement by fixed price tasks		✓	✓
Settlement by fixed price projects		✓	✓
Department structure			✓

Dimensions

	Team	Business	Enterprise
Project types	✓	✓	✓
Project categories		✓	✓
Task types		✓	✓
Customer status	✓	✓	✓
Event types		✓	✓
Opportunity types (with TimeLog CRM)	\$	\$	\$
Support types (with TimeLog Help Desk)	\$	\$	\$
Expense types		✓	✓
Employee types		✓	✓
Industry codes		✓	✓
Partner		✓	✓
Account Manager		✓	✓
Departments		\$	✓

Integration

	Team	Business	Enterprise
API		✓	✓
TimeLog Connect for Salesforce		\$	\$

Settings

Key setup and configurational options

	Team	Business	Enterprise
Show employee ID		✓	✓
Sorting in customer lists		✓	✓
Sorting in project lists		✓	✓
Show up to three decimals in reports		✓	✓
Profit on expenses		✓	✓
External mileage rates		✓	✓
Enable or disable expense numbering		✓	✓
Approval process for expenses		✓	✓
Flex balance setup		✓	✓
Flex calculation setup		✓	✓
Allowance rules for travel expenses		✓	✓
Time tracking interfaces setup		✓	✓
Mobile time tracking		✓	✓
Time format in time tracking		✓	✓
Allow copying of timesheets		✓	✓
Rules and warnings when closing timesheet		✓	✓
View options in timesheet		✓	✓
Sorting and data in timesheet setup		✓	✓
Automatic number series	✓	✓	✓
Upload company logo	✓	✓	✓
Department setup		\$	✓
API setup		✓	✓
Notification setup		✓	✓
Budget setup		✓	✓

	Team	Business	Enterprise
Personal key performance index (KPI)		✓	✓
Company key performance index (KPI)		✓	✓
Report settings		✓	✓
Export settings for reports		✓	✓
Project management setup		✓	✓
Project interface setup		✓	✓
Project completion rate setup		✓	✓
Billable rules setup		✓	✓
Settlement setup: Time and material		✓	✓
Settlement setup: Fixed price projects		✓	✓
Settlement setup: Fixed price tasks		✓	✓
Hourly rates setup		✓	✓
Customer specific hourly rates		✓	✓
Project specific hourly rates		✓	✓
Task sorting of work breakdown structure		✓	✓
Calculation models for value estimation		✓	✓
Invoice setup		✓	✓
XML export of invoices setup		✓	✓
Invoice print setup	✓	✓	✓
Payment terms setup	✓	✓	✓
Accounting periods setup		✓	✓
CRM setup	\$	\$	\$
Help desk setup	\$	\$	\$
Expense setup	✓	✓	✓
Travel expense setup		✓	✓

Interfaces

Extensions excluded.

Main menu

	Team	Business	Enterprise
Detailed timesheet		✓	✓
Weekly timesheet	✓	✓	✓
TimeLog Tracker	✓	✓	✓
Expenses	✓	✓	✓
Travel expenses		✓	✓
Events		✓	✓
Submit expense report	✓	✓	✓
Submit weekly time report	✓	✓	✓
Flex balance		✓	✓
Absence specification	✓	✓	✓
Customers and contacts	✓	✓	✓
Employee overview	✓	✓	✓
Company calendar		✓	✓
Company vacation calendar	✓	✓	✓
Bookmarks		✓	✓
Personal profile	✓	✓	✓
Personal vacation calendar	✓	✓	✓

Project administration

	Team	Business	Enterprise
Search projects	✓	✓	✓
New project	✓	✓	✓
Debtor list – invoices	✓	✓	✓
Debtor list – vouchers		✓	✓
Search invoices	✓	✓	✓
New invoice	✓	✓	✓
New voucher		✓	✓
Project overview report	✓	✓	✓
Allocated/actual work report		✓	✓
Time registrations report	✓	✓	✓
Workload report		✓	✓
Milestones report		✓	✓
Gantt chart	✓	✓	✓
Expenses report		✓	✓

Management reports

	Team	Business	Enterprise
Departments – Projects/employees report			✓
Extranet administration	✓	✓	✓
Approve weekly time reports	✓	✓	✓
Status for weekly time reports		✓	✓
Approve expenses	✓	✓	✓
Balance expenses		✓	✓
Detailed time registrations report	✓	✓	✓
Summarized time registrations report		✓	✓
Company budget		✓	✓
Employees budget		✓	✓
Pivot report	✓	✓	✓
Work by projects report	✓	✓	✓
Work by project types report	✓	✓	✓
Work by project categories report		✓	✓
Work by task types report		✓	✓
Work by departments report		\$	✓
Work by employee types report		✓	✓
Work by industries report		✓	✓
Work by customer report	✓	✓	✓
Contribution margin report		✓	✓
Revenue report	✓	✓	✓
Revenue by customer report		✓	✓
Revenue by project report	✓	✓	✓
Project portfolio report	✓	✓	✓
Status reports		✓	✓
Invoicing % report	✓	✓	✓
Internal/external analysis report	✓	✓	✓
Project categories analysis report		✓	✓
Absence/productivity report		✓	✓
Absence report		✓	✓
Employee time by customer and project		✓	✓
Employee time by project and task type		✓	✓
Project data extraction	✓	✓	✓

	Team	Business	Enterprise
Task data extraction	✓	✓	✓
Allocation data extraction	✓	✓	✓
Customer data extraction	✓	✓	✓
Invoice data extraction	✓	✓	✓
Invoice line data extraction	✓	✓	✓
Expenses data extraction	✓	✓	✓
Travel expenses data extraction		✓	✓
Mileage data extraction		✓	✓
Absence data extraction		✓	✓
Project budget balance report		✓	✓
Adjust hourly rates	✓	✓	✓
Adjust billable/non-billable	✓	✓	✓
Flex balance – all employees		✓	✓
Absence specification – all employees		✓	✓
Absence administration		✓	✓
Last time registration		✓	✓
Employee overview		✓	✓
Export project data		✓	✓

System administration

	Team	Business	Enterprise
General settings	✓	✓	✓
Time tracking setup		✓	✓
Number series		✓	✓
Departments		\$	✓
Security and access		✓	✓
Layout settings	✓	✓	✓
API settings		✓	✓
Email notifications setup		✓	✓
Budget and KPI setup		✓	✓
Report and menu configuration		✓	✓
Employee administration	✓	✓	✓
Permission control		✓	✓
Normal working time		✓	✓
Employee types		✓	✓
Project settings		✓	✓
Project types	✓	✓	✓
Project categories		✓	✓
Task types		✓	✓
Task categories		✓	✓
Standard project templates		✓	✓
Earned value estimate configuration		✓	✓
Invoice settings	✓	✓	✓
Invoice templates	✓	✓	✓
Hourly rates	✓	✓	✓
Employee cost rates	✓	✓	✓
Payment terms	✓	✓	✓
Accounting periods		✓	✓
Item numbers		✓	✓
Salary codes		✓	✓
Groups	✓	✓	✓
Customer status	✓	✓	✓

	Team	Business	Enterprise
Normal working time	✓	✓	✓
Public holiday calendars	✓	✓	✓
Payment methods	✓	✓	✓
Allowance rates		✓	✓
Mileage rates		✓	✓
Cars		✓	✓
Expense types		✓	✓
Documents		✓	✓

✓ = Included in base user license

\$ = Additional fee applies

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